

MEMORANDUM FOR SEE DISTRIBUTION

FROM: HQ AFCESA/CEO
139 Barnes Drive Suite 1
Tyndall AFB FL 32403-5319

SUBJECT: 2001 Training Committee Minutes

1. **Purpose:** To present information resulting from the 2001 Training subcommittees
2. **Location:** 366th Training Squadron, Sheppard AFB TX
3. **Dates:** 5 - 8 Mar 01
4. **Attendees:** Col Brendel, HQ AFCESA/CEO, chaired the workshop. See attachment 2 for list of attendees.
5. **General Discussion:**
 - a. **Introduction:** Colonel Lance Brendel (HQ AFCESA/CEO), Lt Col Thurlow Crummett (366 TRS/CC), CMSgt Myrl Kibbe (HQ AFCESA/CEOT), and CMSgt Brian Grau (366 TRS/CCM) welcomed all attendees and briefed administrative items. Col Brendel informed the committee that the PRC has been rescheduled for the fourth week in Jun at Hurlburt Field FL.
 - b. **Review PRC/Training Committee Action Items:** CMSgt Kibbe reviewed all action items status from the 1997-2000 Training Committees. Col Brendel added that if action items have been closed, they would be taken off the list.
 - c. **CE Training Strategic Plan:** CMSgt Kibbe briefed the CE Training Strategic Plan. Col Brendel noted the summary of all MAJCOM inputs were needed to brief at the PRC. When the plan is final, it will be taken to the PRC for approval and then distributed to the CE community to show how we are going to conduct training business.
 - d. **COVER Train Program Update:** MSgt Ron Brown (HQ AFCESA/CEOT) gave an update on COVER Train and identified developmental items that are now complete. Staffing action for release of COVER Train is expected in Apr 01. Release to the field is scheduled for Apr -Jun 01 time frame. Development of the COVER Train electronic tutor is complete. This tutor will assist users in navigating and operating the program. Col Brendel added that the DP community is looking at developing a similar product for AF-wide implementation. HQ AFCESA/CEOT will request to brief DP to show CerTest capabilities and how it can be used AF wide. MSgt Brown noted that initial release of COVER Train will only contain the five multiskilled AFSs.

e. **ACES Update Briefing:** SMSgt Randall Skinner (HQ AFCESA/CEOT) gave an overview of software, hardware, and infrastructure of the Automated Civil Engineer System (ACES). ACES is the future method to automate everything we do in CE. The Project Management module, ACES-PM, is 50% complete. If you currently use a commercial project management product, you will be able to consolidate information into ACES. The Housing and Furnishing Management, ACES-HM, is on-line and has been approved with worldwide implementation to begin Apr 01. The Fire Department, ACES-FD, reported that a slow response time of ACES is a major concern. The Readiness, ACES-RD, deals with all personnel and training issues. The Standard Systems Group (SSG), Gunter Annex AL, has worked on design to interface both LOGMOD and mobility planning with the functional review scheduled for 01. The Operations module is the most diverse with the largest number of users and potentially affects everyone in CE.

f. **QTPs/CerTest Special Interest Items:** SMSgt Glenn Deese (HQ AFCESA/CEOT) presented a recommendation to establish an Inspector General (IG) Special Interest Item (SII) to ensure units are complying with mandatory upgrade training requirements, specifically the QTP and CerTest program. Feedback received from the field through many channels has indicated widespread noncompliance. QTPs and CerTest have been mandatory training requirements since 1997 and are the cornerstone of CE training. CMSgt Ezell noted that a problem in AETC is the unit education and training managers are not familiar with how the CE community conducts training and it takes a lot of time to get them there. He agreed there needs to be a way to ensure CE people have the minimum requirements.

Action Item: Build proposal to forward to the PRC to enforce and measure the utilization of the QTP and CerTest by engaging the IG through an SII. As an interim measure, MAJCOMs should conduct a program review of all CE units to identify the total scope of this deficiency. **OPR: HQ AFCESA/CEOT, OCR: MAJCOMs**

g. **366 TRS/Det 7, Fort Leonard Wood School Overview:** Major Smith, Det 7 Commander, gave an overview of the schoolhouse at Ft Leonard Wood. He emphasized the challenges of conducting training in an inter-service environment. The priorities of the other associated services may not always be on the training facilities. The Det is doing what it can to improve these conditions. The AF-unique area of Ft Leonard Wood is improving dramatically.

h. **P&E/Engineering/Operations Management STS Review Results:** SMSgt Skinner briefed the current, post U&TW, and final review results of the STSs for P&E, Engineering, and Operations Management AFSs. The final results were based on removal of the general contingency items and reinvesting the time saved. For the most part, any saved time was reapplied back into each of the courses and resulted in two AFSs being unconstrained by course length. However, P&E will be constrained by 12 student man-years and 9 instructors.

i. **Utilities/Environmental/LFM STS Review Results:** MSgt Brown briefed the current course, post U&TW, and final review results of the Utilities, Environmental Controls, and Liquid Fuels STSs. The final results were based on removal of the general contingency items and reinvesting the time saved. This resulted in removing all course length constraints in all three AFSs.

j. **312 TRS Fire School Overview:** Lt Col Patrick Smith (312 TRS/CC) provided an overview of the fire school. The school is an ITRO course that includes all four services. Student load in FY01 is 1,450. The apprentice course is 68 academic days for the AF and 66 days for other services and earns 44 CCAF hours. Fire Inspector I & II courses have 13 academic days each. The Rescue-Technician Course is 15 academic days with 440 entries in FY 01. The Hazardous Materials Train-the-Trainer Course is 20 academic days with TPR of 360 in FY 01. The Fire Marshal course provides BCEs an understanding of potential challenges in the field and is very hands-on, leaving them much better prepared to deal with emergencies. The Graduate Assessment Surveys for the apprentice course averaged 95% in FY00 and has shown continual progress of ensuring quality troops are delivered to the field. The advanced courses received overall good feedback from the field. AETC is funding the course at 65% of what it costs to train, but tools that have a limited lifetime, and those 10 years or older that are now wearing out are not being replaced as needed. CMSgt Podolske briefed the 4-8 Dec 00 U&TW results. Over 27,000 graduate certificates were issued in FY00. We produce about 3,000 graduates a year and currently have over 9,000 students actively enrolled. It was recommended to revise the apprentice course to add first-aid training to comply with the current edition of NFPA Standard 1003, add DoD Fitness Assessments, and to expand the use of CerTest. Also, it was recommended to add the National Fire Academy Safety Officer Curriculum to the existing in-residence Fire Officer II Course. The membership unanimously approved the recommendations.

k. **Electrical Systems STS Review:** SMSgt Deese briefed that all the constraints in the electrical course are due to equipment shortages. The STS resulted in giving back 26 student man-years, 5 instructors, and 19 additional days with an overall savings of \$149,182. SMSgt Deese pointed out this was the only course review that actually reduced course length. He stated there was a problem in the field with electricians maintaining pole-climbing skills even though it is a core task. OSHA requires unqualified climbers to use fall protection systems when in training to become qualified and most units do not have this equipment. He recommended developing an in-resident and mobile-training team pole-climbing certification course to prevent each unit from having to purchase this equipment. He also recommended that the career field manager implement a policy to have climbers re-certify skills on an annual basis, which would allow the recommended course to be deactivated after all electricians get re-certified. Recommendations were approved.

Action Item: MAJCOMs to provide feedback to HQ AFCESA on any problems with pole-climbing proficiencies, or lack of. **OPR: HQ AFCESA/CEOT, OCR: MAJCOMs**

l. **Power Production STS Review Results:** SMSgt Deese stated that Power Production is currently the heaviest constrained course at the schoolhouse, 139 slashed items. The review eliminated several resource constraints, but the course still requires an additional 15 days.

m. **366 TRS/Det 6 Gulfport School (Gulfport) Update:** Mr. Gerald Schmuck provided the schoolhouse brief. The course is an ITRO course which is 87 days long, 53 of the days being AF unique. He stated the school can't meet all requirements of the STS due to significant deficiencies caused by lack of facilities, equipment, and time.

n. **Structures/HVAC STS Review Results:** SMSgt Shakal briefed the current course, post U&TW, and final STS review results for Structures. He stated that nine AFSC-specific

contingency responsibility tasks are constrained due to lack of equipment. No tasks will have to be trained to a lower level. The STS review reduced the proposed 119-day course by 27 days. The review also saved 9.8 student man-years and 60,000 dollars.

o. **HVAC STS Review Results:** SMSgt Shakal briefed the current course and post U&TW/final STS review results for HVAC/R. After the final STS review, the course would still not have any constraints due to lack of equipment. Time constraints have prevented a full price-out of the course at this time. Ms. Koger stated she suspects the course will come in less than 120 days after a more accurate course price-out is performed.

p. **366 TRS/Det 3 (Eglin) EOD Course Overview:** Maj Galen Kirchmeier (366 TRS Det 3/CC) briefed the EOD School at Eglin. We have between 80 and 100 students. The EOD course length is 134 days and is owned by the Navy. EOD course graduate students receive 53 credit hours with the CCAF. The EOD craftsman course will double its attendance this year. The Advanced Access & Disablement course is a joint course with two AF instructors and will be molded into an advanced IED course. We are averaging about a 40% dropout rate. The IPT addressed this by recruiting more EOD, building a video of the EOD school for recruits to watch, and sending an informational letter to students in basic training.

q. **Apprentice Course General Contingencies:** CMSgt Grau briefed that all courses were priced out with general contingency tasks eliminated from the courses. He recommended students receive general contingency training through CBI at the individual's duty station using the General Contingency Responsibilities CD-ROM already in the field. All military personnel receive one week of contingency training in basic training during warrior week where they spend one week in field conditions. The course developers would have to add an additional three days to each course to use the existing CBI in-house. Ms. Koger said general contingency would not be completely eliminated; it would still be woven throughout the courses. MAJCOMs ultimately voted to leave 16 hours of general contingency training in each course. This topic was revisited during MAJCOM issues on day four and a motion was made after a lengthy discussion to finish the development of the 3-level CD-ROM, remove the General Contingency STS items from the basic courses (schoolhouse), and have the training completed using the General Contingency Responsibilities CD-ROM already in the field at the unit level. Motion was carried.

Action Item: Compare apprentice course General Contingency CD-ROM in production with like CD-ROM 312 TRS has already built. **OPR: HQ AFCESA/CEXR, OCR: HQ AFCESA/CEOT**

r. **Saved Resources Plan of Action:** CMSgt Kibbe briefed that we, as a community, need to reapply some saved resources to the Power Production course; MAJCOM voting members agreed. Ms. Koger stated it is important for the community to consider the fact that currently EOD can't implement *any* AF-unique training; EOD should be the number two priority for additional resources. CMSgt Ezell asked what the cost would be on the other AFSCs. Ms. Koger stated that after fully funding the Power Production course, there should be at least 6-7 man-years left. Ms. Koger's thought is to take 26 man-years and fund Power Production and the difference going to EOD, along with any offsets we get from AETC. CMSgt Kibbe restated the spending priority of saved resources: Power Production, EOD, followed by other AFSCs. CMSgt Kibbe stated that the time saved from the deletion of the two days of general contingency would go back into the Power Production course to alleviate as many constraints as possible.

s. **Course Prioritization List:** CMSgt Kibbe briefed the course prioritization list as the same as last year. Some of the course titles and numbers need to be updated.

Action Item: Provide MAJCOMs an updated listing of the Course Prioritization List.
OPR: 366 TRS, OCR: HQ AFCESA/CEOT

t. **366 TRS Issues:** Lt Col Crummett briefed projected student flow for FY01/02 and attempted methods to fill vacancies. The main concerns are the Strobes Course needing \$43.6K. We are short one EALS and are trying to figure out how to do EALS training. Power Production is a 42-day partial CBI course that needs upgrading to computers and courseware.

u. **Supplemental Course Quota Process & POM Process:** Capt Copeland (HQ AETC/DP) and SMSgt Litke (2 AF) briefed this topic. The POM process and resource initiative funding process are broken, and a fix is currently in the works. Capt Copeland gave an overview of the way AETC handles the Mission Ready Training Program (MRTP) and POM process. MRTP is a DP-run program with help from AETC. It works by sending a call to MAJCOMs asking for supplemental skills training. The MRTP is a 40/50 million dollar program. SMSgt Litke briefed the Level-1 training requirements. 2 AF also knows that the funds came out late to make up lost training. SMSgt Litke highlighted that the MAJCOMs need to decide what bases and courses get funded. 2 AF looks at the prior year spend rate, but 2000 was faulty. The draft PGL is in coordination between AETC & HQ USAF/DPD to go out for second letter coordination. SMSgt Litke emphasized that there are usually open class seats. Capt Copeland said there is an MRTP conference held every two years with all players and MAJCOM/DPs; the next conference is projected for 2001. He emphasized the importance of interacting with MAJCOM/DP. All POMs in AETC compete with DO, CE, SC, SE, SV, SF. Lt Col Smith said AETC did not ask for a POM, but they submitted one anyway. Col Brendel suggested 366 TRS take what the firefighters did with their POM and submit a similar product. He also suggested that the wing commander should be pushing the POM. Capt Copeland noted that we need to get the wing involved. Ms. Koger stated we share our resources section with the 82 TRG. Lt Col Smith mentioned we should develop a metric on tech training requirements to show actual cost compared to what AETC actually receives. Mr. Buckingham (AETC) asked why the difference in what we screen for and what we actually get in seats. SMSgt Litke said the validation process is being worked by the XP. Capt Copeland suggested sending a letter to DP with problems that we are having. Capt Copeland wants to ensure that he and SMSgt Litke are at the TPR conference this year.

Action Item: Provide HQ AFCESA the guidance, POCs, and rules of engagement of allocation of funded/unfunded school quotas between commands. **OPR: 2 AF/SMSgt Litke**

v. **49 Material Maintenance Squadron:** CMSgt Patrick Tedford, 49 MMS/ACC, gave an overview of bare base mission, organization, and equipment. The mission is to maintain, store, and deploy assets. We have (10 each) 13-man teams. We go in, setup, and then we leave. We have a quality assurance flight, systems support, and training flight. ACC schedules airlift support. We have a HARVEST EAGLE housekeeping--550-person billeting. The goal is 72 hours with bombs on target. HARVEST FALCON has billeting for 1,100 people. The FALCON authorizations are 105 AF wide. The E-Falcon set is the housekeeping set minus the heating and cooling. We have them setup as kits. On average, 15% of folks are TDY at any

given time lasting from two weeks to three months. Prime BEEF remains to operate and sustain the established camp. We have deployed to Africa and China in support of the President of the United States. In the group there are 42 AFSCs; about 80% of the personnel are CE in the Materiel Maintenance Squadron. Our top goal is Readiness with support of EAF efforts. Our manning authorizations are 232 in MMS with 182 assigned, 78%. The critical AFSCs are electrical, structures, and utilities. MMS can help in your training community. We have an MTT team that instructs on structures. If you want a certificate to accompany the bare base MTT, coordinate with Det 6. Training can be accomplished inside the compound. If you need MEP-12, generator training, we have the personnel that can help you. Bare base is going to be very important in any contingency training in the future. He encouraged folks to visit.

w. **Utilities Privatization and Training Update:** SMSgt Deese briefed the UP update. We are going to find a way to keep people trained and proficient. If we rely on the O&M budget to cover training shortfalls due to UP, we probably won't be getting the necessary training, just too many priorities competing with the O&M budget. One option is to use the new owner as our training provider. The training portion, as currently written in the RFP template, is hidden in the template and is not legal. If included as a separate stand-alone line item, it can be easily eliminated from the RFP. We need to find a way to make training a must-pay bill in the privatization process. Our best option is to include training in Table L-1, Calculation of Fixed Monthly Charge; this would also legalize the document. The RFP template will be revised to include training in Table L-1, estimated completion is Apr 01. This document should be universal and easily tailored for each base. Col Brendel wants our people remaining at bases that have privatized to get the best training possible.

x. **2001 Unit Education & Training Manager Workshop Schedule:** SMSgt Shakal briefed that HQ AFCESA/CEOT has numerous commitments and can't hold as many workshops as they would like to. They are going to schedule six this year. Prior workshop surveys came back with favorable comments where there was "cross MAJCOM" attendance. Surveys also stated UETMs want more time to network and compare training plans, etc. If you don't host a workshop, you can co-host one with another MAJCOM. They would like to have MAJCOM hosting intentions to enable development of a tentative schedule by the end of the week.

y. **HQ USAF/ILEM Issues/Chief Council Updates:** CMSgt Mike Doris (HQ USAF/ILEM) briefed the Developing Aerospace Leaders (DAL) objective. The goal is to start at CMSgt level and develop activity on leadership and how we employ our folks. How are we going to grow the next CMSAF? We need to start working on our folks at the SSgt level. We will have to plan for action at the CE level. The 3E5 career field did a great job of growing their own leaders, but we are going to have to take a look at some challenges they encountered. If there are problems, we will work towards fixing them. We need to teach our guys about EOD, housing, and environment. We have convinced the DAL people to use CE as a model. CMSgt Doris highlighted there is still a lot of work to do. This effort has to come from a Total Force (Active, Guard, and Reserve) point of view, and it has been a challenge so far.

z. **Course Development Initiative:** CMSgt Grau briefed they are looking at alternative methods to get the apprentice courses developed. One method is to use graduating students for the Multiple Instructor Requirements (MIR). He stated the students would be assigned to the schoolhouse in technical training status. The idea is to retain the brightest students to help out in the classroom. The main benefits are expediting course production and freeing up MIR

instructors. There are no TDY costs involved in keeping the student longer and has little to no impact on the field. CMSgt Doris asked if this should be a permanent program. Col Brendel asked how this program fits in with the ITRO courses (i.e., Fort Leonard Wood, Gulfport, etc.). Mr. Schmuck stated the Navy has to certify all Navy instructors. Lt Col Smith said that manning in the fire department is so low he wouldn't want to adopt this program. Mr. Schmuck is concerned about the Graduate Assessment Survey being required for a 60-day turnaround after graduation.

Action Item: Report back to Training Committee on how the program to use student graduates as MIR is working. **OPR: 366 TRS/CMSgt Grau**

6. MAJCOM Issues:

a. HQ AFMC is happy overall, but with the A76 initiative we found that people with seniority are the ones keeping their jobs, not necessarily the qualified person. This is going to increase the training workload.

b. HQ USAFE:

(1) Proposed AF DP/DT representatives be included on the next Training Committee meeting.

(2) Proposed "MAJCOM Issues" be moved to day two instead of waiting until the last day.

(3) Recommended AFS expertise at HQ AFCESA in each specialty. Brainstormed on ways to get each AFSC their own CFM (resident expert) in HQ AFCESA/CEOT.

(4) Readdressed the general contingency issue. Suggested putting the contingency items up front in the courses.

Action Item: Provide feedback to HQ AFCESA defining the requirement for each AFS to have an AF CFM. **OPR: MAJCOMs**

Action Item: Conduct an internal review to determine if SMEs are available at HQ AFCESA to provide dedicated AFS-specific feedback to existing AF CFMs. **OPR: HQ AFCESA/CEOT**

Action Item: Determine MAJCOM support to provide HQ AFCESA manning authorizations for additional CFMs. **OPR: MAJCOMs**

c. HQ AFSPC: Readdressed the CE SII issue: IG is an enabler and helps gain credibility to get things done. They should be used to help identify the extent of problem so we can fix it. Recommend we go forward with the recommendation. Approved.

d. HQ AMC:

(1) Where is electronic testing heading? We're looking for ways to get people updated in a timely manner. CMSgt Kibbe added the DP community hasn't sent any guidance to the base

test control officer. The feeling was HQ AFCESA was originally given full support, but nothing in writing to fall back on. The only way to get them on board is to staff a package through Air Staff.

(2) MSgt Reynolds asked for clarification on electrician OSHA requirements? No one has full restraint and all are trained at one base. At five of the bases, no one knew about the recertification. None of the UETMs knew about it. CMSgt Reps wanted to know how many other AFSs didn't know about their recertification issues. SMSgt Deese suggested putting recertification requirements in CFETPs to fix the problem.

e. HQ AFSOC: Are other MAJCOMs using the bar coding in their maintenance programs? SMSgt Harris asked if there was an initiative for CE to adopt an application for bar coding that would tie in all the recurring maintenance. Col Brendel said the initiative was put on hold.

f. HQ USAFA: General contingency issue revisited. Thought it was in the best interest to keep the training in school because of little time for training in the field. We know that training comes with a cost. If we want training, we have to pay the cost and be willing, as MAJCOMs, to give up something. Col Brendel said that if, as a functional community, we don't want to provide the bodies, then getting funding through POM is very slim. CMSgt Grau said 79 is the additional manpower requirement and to put general contingency back into the course will add an additional 21. Col Brendel said we are going to have to review the issue and determine what is the right thing to teach.

g. HQ ACC:

(1) Quota process revisited. There was concern that the authorized quotas never seem to come close to the screening process requirements. Col Brendel stated we need a DP rep at this meeting to answer that type of question.

(2) HQ ACC's other concern was the schoolhouse needs more authority to help MAJCOMs fill empty seats with unforecasted requirements. He would like to see the course training manager (TM) go to 2 AF to give HQ ACC the quota. It needs to be a streamlined approach. Ms. Koger stated the AETC instruction states there must be a name against your quota. The TM at 2 AF keeps the quota list. The AF communities said stop hurting me by taking a quota at the 30-day mark. Mr. Johnson was also concerned that the system was being abused by MAJCOMs calling all requirements level ones, preventing other MAJCOMs from getting funded and unfunded quotas.

h. HQ AETC:

(1) Are others having a problem tracking changes to AFQTPs on the webpage? HQ AFCESA/CEOT will work the issue with CMSgt Ezell.

(2) CMSgt Ezell had an issue about The Pest Management Course and the recertification course associated with it. Should we use the Army course because the AF course needs to be updated? The AF course meets the standards for pesticide applicators recertification, although AF members can use any DoD-approved pesticide applicators recertification course. We are

investigating an ADL initiative to the AF course that will require approval from the Armed Forces Pest Management Board.

i. 366 TRS: CMSgt Grau stated the schoolhouse and EOD Chief slots are on the chopping blocks. Col Brendel added the CPG quotas were sent out and the MAJCOMs decided where cuts should be made. 366 TRS worked with HQ AETC and they're back on the books, with a grace period. CMSgt Grau asked the community if these positions are important enough to keep the Chief positions. CMSgt Ezell stated that interaction between HQ AFCESA and the schoolhouse is crucial. The output of students in 366 TRS is greater than any squadron on base. All agreed that the Chief positions needed to stay.

j. Issues addressing the general contingencies were revisited. Ms. Koger stated the training could be accomplished by CD-ROM at the unit level. A 3-level CD-ROM general contingency product to be used at the schoolhouse is currently being developed. SMSgt Deese recommended we stop production of it. CMSgt Ezell asked why are we developing it? SMSgt Deese said it will meet the 3-level STS, and is designed to be used for a stand-up lecture in a classroom setting, but can be used on an individual basis. CMSgt Ezell suggested putting development of it on the shelf. After a lengthy discussion, a motion was made to finish the development of the 3-level CD-ROM, remove the general contingency STS items from the basic courses (schoolhouse), and have the training completed using a CD-ROM program at the unit level. Motion was carried.

7. Closing Remarks. Col Brendel thanked everyone for attending and for all the hard work accomplished to prepare for and put on the workshop.

//Signed//
LANCE C. BRENDEL, Colonel, USAF
Director of Operations Support

Attachments:

1. Attendees
2. Action Items

DISTRIBUTION: (see next page)

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HQ AMC/CEO
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HQ PACAF/CEO
HQ USAFE/CEX
HQ USAFA/CE
312 TRS/CC
366 TRS/CC

2001 TRAINING COMMITTEE ATTENDEE LIST

NAME	OFFICE
Col Lance Brendel (Chairman)	HQ AFCESA/CEO
CMSgt Myrl Kibbe	HQ AFCESA/CEOT
CMSgt Norma Doorbal	HQ USAFE/CEXOS
CMSgt Michael Ezell	HQ AETC/CEOX
CMSgt Jeffrey Seeloff	HQ AFMC/CEXR
CMSgt Craig Fones	HQ PACAF/CEOG
CMSgt Susan Wynn	HQ AFRC/CEXR
CMSgt Jim Reps	HQ AFSPC/CEPX
SMSgt Christopher Harris	HQ AFSOC/CEX
MSgt Jesse Reynolds	HQ AMC/CEOG
MSgt Troy Taylor	HQ ANG/CEXE
MSgt Steve Austin	HQ USAFA/CE
Mr. Douglas Johnson	HQ ACC/CEOS

OTHER ATTENDEES

Lt Col Thurlow Crummett	366 TRS/CC
Lt Col Patrick Smith	312 TRS/CC
Lt Col Michael Conner	HQ AF/ILEXO
Maj Galen Kirchmeier	366 TRS/Det 3
Maj Ray Johnson	366 TRS/Det 6
Maj Marvin Smith	366 TRS/Det 7
Capt Anthony Copeland	HQ AETC/DOOE
SMSgt Mike Litke	2AF/DOOG
CMSgt Brian Grau	366 TRS/CCM
CMSgt Mike Doris	HQ USAF/ILEM
CMSgt Jim Hannan	366 TRS/Det 3
CMSgt Jim Podolske	HQ AFCESA/CEXF
SMSgt Randall Skinner	HQ AFCESA/CEOT
SMSgt Glenn Deese	HQ AFCESA/CEOT
SMSgt Mike Shakal	HQ AFCESA/CEOT
MSgt Ron Brown	HQ AFCESA/CEOT
MSgt Rodger Brown	HQ AFCESA/CEXR
MSgt Tammy Findley	HQ USAFE/CEXOS
Mr. Stephen Smith	82 TRW/MO
Mr. Gerald Schmuck	366 TRS/Det 6
Mr. Richard Buckingham	AETC/CEOG
Mrs. Bylinda Voigt	366 TRS/CCS

**2001 Training Committee
ACTION ITEMS**

ITEM	OPR	OCR	ECD
1. PRC Action 00-1, How much money is CE community spending on training? MAJCOMs report to AFCESA dollars spent on additional training at their bases, (a) the training dollars as requested in original letter, (b) all other training not covered in number one.	HQ AFCESA/ CEOT CMSgt Kibbe	MAJCOMs	13 Apr 01
2. Build proposal to forward to the PRC to enforce and measure the utilization of the QTP and Certest program by engaging the IG through an SII. As an interim measure, MAJCOMs should conduct a program review of all CE units to identify the total scope of this deficiency.	HQ AFCESA/ CEOT CMSgt Kibbe	MAJCOMs	13 Apr 01
3. MAJCOMs review the CE Strategic Training Plan and provide comments to HQ AFCESA (negative reply required). CFM will review comments for incorporation in the plan.	MAJCOMs	AFCESA/ CEOT CMSgt Kibbe	23 Mar 01
4. Review CDC prerequisites table or sequencing table to determine best method of timely completion of CDCs.	HQ AFCESA/ CEOT SMSgt Skinner		17 Mar 01
5. MAJCOMs to provide feedback to HQ AFCESA on any problems with pole-climbing proficiencies, or lack of.	HQ AFCESA/ CEOT SMSgt Deese		30 Apr 01
6. Compare general contingency CD-ROM in production with like CD-ROM 312 TRS has already built.	HQ AFCESA/ CEXR	HQ AFCESA/ CEOT	1 Aug 01
7. Provide MAJCOMs an updated listing of the course prioritization list.	HQ AFCESA/ 366 TRS		23 Mar 01
8. Provide HQ AFCESA the guidance, POCs, and rules of engagement on allocation of funded/unfunded school quotas between commands.	2 AF/ SMSgt Litke		1 Apr 01
9. Report back to Training Committee on how the program to use student graduates as MIRs is working.	366 TRS/ CMSgt Grau		02 Training Committee
10. Review the A76 SOW template to standardize requirements for contractor training attendance at AETC courses.	HQ AFCESA/ CEOT CMSgt Kibbe	AFCESA/ CEOC	02 Training Committee
11. Provide feedback to HQ AFCESA defining the requirement for each AFS to have an AF CFM.	MAJCOMs		1 Jun 01
12. Conduct internal review to determine if SMEs are available at HQ AFCESA to provide dedicated AFS specific feedback to existing AF CFMs.	HQ AFCESA/ CEOT CMSgt Kibbe		2 Apr 01
13. Determine MAJCOM support to provide HQ AFCESA manning authorizations for additional CFMs.	MAJCOMs		21 May 01
14. Determine impact if Electrical Systems, HVAC, and EOD courses are reduced to 99 training days.	HQ AFCESA/ 366 TRS		14 May 01